



**Peninsula Chapter  
International Code Council  
Est. 1949**

**General Membership Meeting Minutes, January 2, 2012**

**1.0 Meeting CALL TO ORDER at 10:10 AM**

**22 persons in attendance**

**2.00 CHAPTER BUSINESS**

**2.01** Minutes from the December 7, 2011 meeting distributed and reviewed.

- Motion to approve December 7, 2011 minutes by Patricia Kutzman, second by Mark Crain. December 2011 minutes unanimously approved.

**2.02 Old Business**

- Anthony has been in contact with Craig Oliver and discussed further the comments made during the December meeting. Craig reiterated he is willing to deliver a letter from Anthony that reflects the Chapter's view.

Anthony has a rough draft and will have the Chapter Board review the letter and present it to Craig in advance of the CALBO board meeting.

Joe Cyr believes Craig's comments about volunteering and getting involved are accurate and if one is passionate about a subject they should step-up.

- In response to the concern regarding a not-for-profit having too much money, Susan Knowles (bookkeeper & Chapter tax preparer) has responded that it is not a concern. In fact the Chapter should always maintain a minimum of 25% reserves.

**2.03 New Business**

- John LaTorra is officially retired and no longer active with the City of Redwood City. His new contact information is (650) 208-4264 and [jtlatorra@gmail.com](mailto:jtlatorra@gmail.com).

John indicated there are several conflicts coming up with the July 4<sup>th</sup> holiday falling on a Wednesday. It was decided that the July meeting should be moved-up to 6/27/2012, as this will work well with the June 1<sup>st</sup> Tri-Chapter Meeting and the picnic on 9/14/12.

John also pointed out the conflict between the TUCC meetings and the half-day seminar dates. It was decided that this hadn't been a problem in the past and could be handled by attending the seminar in the Am.

**ACTION ITEM:** Susan is going to email Craig Olive, the Monterey & East Bay Chapter Presidents and coordinate the dates.

#### **2.04 Announcements**

- The Installation Dinner scheduled for 1/13/12 has 27 confirmed reservations
- CALBO ABM registration is now available.
- Armin Wolski related the State Fire Marshall's High Rise Task Force will be recommending a dozen or more amendments to the state building codes. The task force is now calling for concerned parties to review the recommendations and vet the changes. Several engineering groups and the larger jurisdictions are involved.

Mark Crain inquired as to why the process was not going through ICC. After further discussion the matter was set aside.

- Susan O'Brien gave the Education Program for the Chapter meetings for the next several months.
- John Taecker related there will be a Half-Day Seminar on February 6<sup>th</sup>, on the Energy Requirements for HVAC Change-outs. Also, Solartec is organizing a panel discussion on March 7<sup>th</sup> & 8<sup>th</sup>, and one topic will be permit streamlining. On March 19<sup>th</sup> through the 21<sup>st</sup>, PV America will be happening in San Jose. And on July 10<sup>th</sup> through the 12<sup>th</sup>, InterSolar of North America is scheduled.
- Mike Wayne announced there will be an Education Committee meeting on January 12<sup>th</sup>. In addition to selecting the topics for the coming year, duties that were formerly handled by Karen LaTorra will be distributed among the Committee members.

**Action Item**--Anthony Ghioffi stated he will be contacting Comcast regarding a public service announcement for Building Safety Month in May.

#### **2.05 Treasurer's Report**

- Homer presented the Treasurer's report. Mark C. made a motion to approve the Treasurer's Report. John L. seconded. The motion was approved unanimously.

#### **2.06 Code Discussion**

- Mark Nolfi asked for a response regarding an application for a cellular site in the front yard and on the property line in a residential neighborhood. Discussion ensued with no real concerns or conclusions.
- Homer inquired as to how recycling tags are handled by other jurisdictions. The tags do not have addresses associated with them. Stephen Lau and Joe C indicated they have recycling specialists that handle the program. Discussion ensue regarding other methods of handling the receipt of the tags.
- Armin brought up fire proofing for base isolation systems, or the lack thereof. Is storage adjacent to these element limited accordingly, is the question. Dawn stated that in a project she was involved in the elements were wrapped in a fire rated envelope. Further discussion ensued.
- Anthony brought up private schools in strip malls and whether they should be classified B or E occupancy. Armin stated that the SFM treats them as B occupancies. Stephen L stated in San Mateo such projects are review for the number of occupants per meeting rooms. Discussion continued that confirmed a tendency to assign a B occupancy. The setting and the student/teacher ratios are an important consideration in making a determination.
- Kathryn Sedwick inquired about a common path of egress issue when the maximum distance is exceeded by 10 feet. Homer suggested an increased safety measure, such as smoke detectors.

#### **Code Change Proposal Summary and Discussion about Chapter Goals and Ideas for the Current Year.**

- Homer passed out the code change proposal forms. In summary the changes dealt with fire separation distance, smoke enclosures, and vertical exposure. Homer also reviewed several of Dennis Richardson's proposed changes. The deadline for code changes to the IRC is January 2013.
- Relative to Chapter goals, it was decided that the public outreach effort should continue. Susan has identified KLIV as a potential source for getting out our public service announcements. She is attempting to time the effort with Building Safety Month. They air 2 weeks in advance of the event as space is available.

John LaTorra brought-up all of the positive things the Chapter does and that we should seek recognition from ICC through the Chapter Award Program. He thought it might be appropriate to formalize how we reach out to schools by budgeting a percentage of the revenue from training towards that effort. John continued that the Chapter should try and do more on the state and national levels. Our efforts have dropped off in that regard over the years. We should reach out to other states and try to organize; CALBO should be involved in that effort.

Mark C would like to see collaboration with other western states relative to advancing goals at the national level. He agrees that CALBO should be more involved, but on the state level. Homer believe that collaboration might be difficult with other states without more involvement from other chapters. John T says collaboration that occurred across the country on common goals would be really effective.

Mark N brought up the need to concentrate on the state level and there are current, pressing problems that must be addressed. CALBO should be the vehicle to advance these causes; discussion ensued on how that should happen. There will be a meeting with Chapter Board Members and CALBO Board Members on the Friday of the CALBO ABM.

John T and Dawn Anderson stated this is a Chapter of a national organization and it should advance the interests of the Chapter in that arena.

### **3.0 COMMITTEE REPORTS**

#### **3.01 Code Change**

- Report already given by Homer.

#### **3.02 Legislative**

- No report as the legislature is not in session.

#### **3.03 Education**

- Mike Wayne reported there will be a planning meeting on 1/12/12. John T had already announced the upcoming Half-Day Seminar.

#### **3.04 Membership Services**

- Patricia has shirts and jackets for sale.

#### **3.05 Tri-chapter Uniform Code Committee**

- John T attended the last TUCC meeting. The certification of special inspection agencies was discussed.

#### **3.06 Web Committee**

- Stephen L thanked Homer for clearing up the billing for the web host. Stephen continues to post the calendar and other events on the website.

### **Accessibility Committee**

- No report.

## **4.00 OTHER REPORTS**

### **4.01 ICC**

- John L reports that the International Green Building Code and the International Swimming Pool Code are completed and should go to print in April. Code hearings are schedule for 4/29 through 5/6 in Dallas. Armin and Homer have been appointed to code development committees. John believes this Chapter should get involved in how the green code evolves. ASHRAE and the USGCB are partners in the IGC, which may become the green building code in California.

The ICC ABM is scheduled for 10/21 through 10/24. The code hearings will follow. The ICC Board has adopted an optimistic budget. The Code Action Committees and Counsels have been formed in an effort to increase participation. The Board has reinstated a call center to encourage the membership to voice their opinions.

### **4.02 CALBO**

- No Report

### **4.03 IAEI**

- John T. reported there will be a NorCal Chapter meeting on 1/25 and 1/29 will be the Officers Installation Dinner.

### **4.04 San Mateo & Santa Clara County ICC Fire Service Chapter**

- John L. reports they are now meeting quarterly. The schedule for the upcoming meetings has not come out yet.

### **4.05 IAPMO**

- John L. reports the Officers Installation Dinner is on 1/21.

### **ACTION ITEMS:**

- Susan is going to email Craig Olive, the Monterey & East Bay Chapter Presidents and coordinate upcoming important dates.
- Anthony Ghioffi stated he will be contacting Comcast regarding a public service announcement for Building Safety Month in May.

**Meeting Adjourned at 1:45 PM**